**AGENDA**

**GEORGETOWN-QUITMAN COUNTY, GEORGIA**

**REGULAR MEETING**

**SEPTEMBER 12, 2017**

CALL TO ORDER 6:30 PM

AGENDA AMENDMENTS

PUBLIC COMMENTS (Time allocated 10-minute’s total) APPROVAL OF PREVIOUS

MONTH CHECK REGISTERS **APPROVED**

APPROVAL OF BILLS **APPROVED**

MINUTES **APPROVED**

MONTH

REPORTS MANAGER’S REPORT

 EMS

 EMA DIRECTOR

 FIRE

 FAMILY CONNECTIONS

OLD BUSINESS

\*UPDATE\*

\*UPDATE\* Trunk or Treat **APPROVED**

\*ACTION ITEM\* P-Card Ordinance 2nd reading **APPROVED**

\*ACTION ITEM\*

NEW BUSINESS

\*ACTION ITEM\* Resolution 10-2017 Ameris Bank **APPROVED**

\*ACTION ITEM\* Beer & Wine Application- Lucky 7 **APPROVED**

\*ACTION ITEM\*

\*ACTION ITEM\* Change Oct. 10th meeting to Oct. 9th **APPROVED**

\*ACTION ITEM\*

\*ACTION ITEM\*

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\*ACTION ITEM\*

EXECUTIVE SESSION

APPEARANCES

MEETING ADJOURN

**GEORGETOWN-QUITMAN COUNTY COMMISSION**

**REGULAR MEETING MINUTES**

**AUGUST 8, 2017**

**6:30PM**

**CALLED TO ORDER** The meeting was called to order at 6:30 p.m. with prayer followed by the pledge. Members present were Commissioners: Lewis, Blackmon, Hayes, Kinsey, and Bussey. County Attorney Tracy Cary, County Manager Jason Weeks, Financial Officer Teri Odom, and County Clerk Carolyn Wilson.

**Motion made by Kinsey to accept the agenda. Second by Hayes**. Voting Yes-Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**AGENDA AMENDMENTS-**

**PREVIOUS MONTH CHECK REGISTER- Motion made by Hayes to approve previous month check register. Second by Kinsey.** Voting Yes- Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**PUBLIC COMMENT**

**APPROVAL OF BILLS**

**Motion made by Blackmon. Second by Kinsey to approve the bills including the additional invoices as presented.** Voting Yes – Bussey, Kinsey, Hayes, Blackmon and Lewis.

**MINUTES**

July 11, 2017 Regular meeting**. Motion made by Kinsey to approve the minutes. Second by Bussey.** Voting Yes – Bussey, Kinsey, Hayes, Blackmon, and Lewis.

July 26, 2017 Work Session meeting. **Motion made by Bussey to approve the minutes of the work session. Second by Kinsey.** Voting Yes- Bussey, Kinsey, Hayes, Blackmon, and Lewis.

August 3, 2017 Work Session meeting. **Motion made by Blackmon to approve the minutes of the work session. Second by Bussey.** Voting Yes- Bussey, Kinsey, Hayes, Blackmon, and Lewis

**MANAGER’S REPORT**

**EMS-** Ems report for July total calls 30, 22 transports, and 8 refusals with an average response time of 13 minutes. Jason spoke with Tammye Atkinson and she said everything is going great with Grady.

**Road Dept.**- Received a permit from Georgia Forestry to burn the storm debris that was at the treatment plant. Waiting on EPD to come and inspect. Jason feels confident that it will meet their expectations.

Jason explained that we had a lot of storm damage when the tornados came thru. He has been working thru the list of all the buildings that had damage. Two buildings that Jason is going to put out for bid The Adult Learning and Dental building, and Quitman Health Care Building. Jason is going to get quotes for both shingle and metal roofing for the Adult Learning Education Building.

**Rehire Policy-** Need more clarification on the portion of the policy that concerns rehiring. The Commission will have a work session to review the personnel policy.

**Kaigler Road project-** Jason met with Tim Simpson and Bill Barrett of Barrett-Simpson Engineering to look at Kaigler Road. They looked at adding a 5-foot sidewalk from the Community Center to tie into the School sidewalk. DOT mentioned that if we tie the sidewalk directly into the school, there may be some additional funding available.

Jason explained that there were some areas of the Contract that Barrett-Simpson sent that needed more clarification. He sent a copy to Tracy Cary our County Attorney to look over.

**Motion made by Blackmon to allow Barrett-Simpson to move forward once the changes have been made to the contract and approved.** **Second by Hayes**. Voting Yes- Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**Family Connection-**

The Collaborative meeting was commended for being a productive meeting. Several were

in attendance at the meeting. Family Connection received a Micro grant of $500.00 for transportation

for children to go to pediatrician and dentist appointments.

Sara Lee Crumbs is now the Vice Chairman of State Peer to Peer Advisory Council.

**OLD BUSINESS-** Mobile Home Ordinance 2nd reading. **Motion made by Blackmon to approve the mobile home ordinance. Second by Kinsey.** Voting Yes-Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**NEW BUSINESS-** 01-2017 P-Card Ordinance for Elected Officials. 1st reading of this ordinance. To remove the word Audit and change it to review.

Lewis gave a handout to each Commissioner just for information purposes from The Department of Labor regarding statistics on unemployment in Quitman County.

**GA Chamber of Commerce membership renewal-** This will be discussed at the work session on August 15, 2017.

**EXECUTIVE SESSION**

**APPEARANCES –** Stewart Short with Executive Insurance Consultants, Inc. came asking that the Commissioners reconsider him as the County Insurance Broker. He stated that he feels like he has served the County well and has done his job. He also mentioned the Gap plan that he implemented for the County to help with Insurance needs. In closing, he asked the Commission for a deadline with their decision. Lewis stated the deadline would be by the end of the day Friday.

**MEETING ADJOURN**

Motion to adjourn by Kinsey at 7:21 p.m.

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Carvel Lewis, Chairman Danny Blackmon, Vice Chairman

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Willie H. Bussey, Jr., Commissioner David Kinsey, Commissioner

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Jim Hayes, Commissioner Attest: Jason Weeks, County Manager

**GEORGETOWN-QUITMAN COUNTY COMMISSION**

**WORK SESSION MINUTES**

**AUGUST 15, 2017**

**9:00 A.M.**

**CALLED TO ORDER**

The meeting was called to order at 9:00 A.M. with prayer. Members present were Commissioners: Lewis, Hayes, and Blackmon. County Manager Jason Weeks, Financial Officer Teri Odom, and County Clerk Carolyn Wilson.

**Motion made by Blackmon to accept the agenda. Second by Hayes.** Voting Yes-Hayes, Blackmon, and Lewis.

**Resolution 09-2017 Mill Rate - Motion made by Blackmon to adopt total mill rate of 31.992 mill for 2017. Second by Hayes.** Voting Yes-Hayes, Blackmon, and Lewis.

**Rehire Policy-** Jason explained to the Commission that we currently do not have a policy on rehiring. A draft was given out for the Commission to look at.

**Ga Chamber of Commerce renewal**- **Motion made by Hayes to renew with the Georgia Chamber of Commerce. Second by Blackmon.** Voting Yes- Hayes, Blackmon, and Lewis.

**Bank Accounts**- Ameris Bank is coming today to do a presentation. Odom and Weeks have both spoken with Ameris Bank about cashing an employee’s payroll check without the employee having an account and as long as the check is drawn on Ameris bank they will cash the check without a fee. Blackmon wants to see what Ameris can do for the County. Hayes brought up his concern regarding the bank recognizing 2 signatures being required on checks.

**Insurance Broker- Motion made by Blackmon to send a letter to Stewart Short stating that the county will end the relationship. Second by Hayes.** Voting Yes-Hayes, Blackmon, and Lewis.

Hayes asked about the lot across Hwy 82 from the Commission office that belongs to Carroll Swords. He has had some questions asked of him concerning the cleanup of the property. Jason explained that the County Attorney only sent a letter for Swords to cease and desist but nothing in regards to cleaning up the property. The Commission stated to have The Code Enforcement Officer Ben Plowden send a violation letter to get the property cleaned up.

**Budget-** The commission set a budget work session for August 29, 2017 at 9:00 a.m.

Hayes questioned the Sheriff p-card purchase. Jason explained to everyone that the Sheriff had been doing the purchasing backwards. Jason discussed this with the Sheriff and since then they have been doing it the correct way. Lewis suggested that if there is a department that is not using the p-card correctly it needs to be deactivated until things are corrected.

**EXECUTIVE SESSION**

**APPEARANCES**

**MEETING ADJOURN**

Motion made by Blackmon to Adjourn at 9:50 a.m.

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Carvel Lewis, Chairman Danny Blackmon, Vice Chairman

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Willie H. Bussey, Jr., Commissioner David Kinsey, Commissioner

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Jim Hayes, Commissioner Attest: Jason Weeks, County Manager

**GEORGETOWN-QUITMAN COUNTY COMMISSION**

**WORK SESSION MINUTES**

**AUGUST 29, 2017**

**9:00 A.M.**

**CALLED TO ORDER**

The meeting was called to order at 9:15 A.M. with prayer. Members present were Commissioners: Lewis, Hayes, Kinsey and Blackmon. County Manager Jason Weeks, Financial Officer Teri Odom, and County Clerk Carolyn Wilson. Bussey was present via phone. Jerry Greene, Chairman of The Water & Sewer Authority.

**Motion made by Kinsey to accept the agenda. Second by Blackmon.** Voting Yes-Hayes, Kinsey, Blackmon, Bussey and Lewis.

**Rehire Policy-** Lewis went over the rehire policy that was presented. **Motion made by Blackmon to accept the rehire policy as presented with the change of her to her/his. Second by Kinsey.** Voting Yes-Hayes, Kinsey, Blackmon, Bussey, and Lewis

**Bank Accounts**- Odom explained to everyone that Ameris Bank is offering 3% interest rate on each of our accounts if we transfer all of The Unified Government of Georgetown-Quitman County accounts. **Motion made by Blackmon to transfer all accounts of The Unified Government of Georgetown-Quitman County. Second by Kinsey.** Voting Yes-Hayes, Kinsey, Blackmon, Bussey, and Lewis.

**Budget-** Odom stated the FY2018 budget surplus amount has dropped with adding the Website, and Ambulance license fee. Lewis would like to consider a 5 year note if we were to get the funding on the new Library for the portion that the County has to fund. Lewis stated that he would like for Weeks to get prices on updating the appliances at the Community Center and have it done before the end of the year. **Motion made by Kinsey to allow Weeks to get prices on updating the appliances at the Community Center. Second by Hayes.** Voting Yes-Hayes, Kinsey, Blackmon, Bussey, and Lewis.

After a lengthy discussion over the Sheriff budget, a **Motion was made by Kinsey to cut an additional $10,000.00 from the uniform patrol line item on the Sheriff budget. Second by Hayes.** Voting Yes-Hayes, Kinsey, Blackmon, Bussey, and Lewis.

Weeks will get a quote from a company in Leesburg GA on cost of contracting with them for an Appraiser.

**Inert Dumpster-** Weeks addressed the Commission about the cost of the dumpster at the landfill that is used for limbs and debris. The Commission would like for Weeks to come up with a fee scale to be able to charge to help offset the cost that we are paying. Weeks also suggested doing a drop box to be able to collect the fee. The Commission will revisit this at the September meeting.

**Cost of Living**-Weeks asked the Commission to consider giving all County employees a 3% cost of living increase. Bussey suggested doing something for employees that retire. Lewis stated that we can do a plaque for years of service.

**EXECUTIVE SESSION**

**APPEARANCES-** Chad Griffin of Still Water Engineers out of Leesburg, GA. came to speak to the Commission Board about their services. Mr. Griffin went over GEFA and programs that they offer. He had previously met with Weeks and Greene about different problems the water system has. He went on to explain what his company can do for the problems that we are having with water and sewer. Lewis asked Greene and Kinsey did they feel comfortable with moving forward with Still Water Engineers. Greene stated they were ready to move forward. **Motion made by Kinsey to allow the Water & Sewage Authority to move forward with Still Water Engineers. Second by Blackmon.** Voting Yes-Hayes, Kinsey, Blackmon, and Lewis. (Bussey did not vote, as he was not able to stay on the phone during this discussion)

**MEETING ADJOURN**

Motion made by Hayes to Adjourn

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Carvel Lewis, Chairman Danny Blackmon, Vice Chairman

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Willie H. Bussey, Jr., Commissioner David Kinsey, Commissioner

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Jim Hayes, Commissioner Attest: Jason Weeks, County Manager